

**Minutes of the Annual Meeting  
Friends of the Kimberly-Little Chute Public Library  
January 6, 2012**

**ATTENDEES**

Mary Janssen, Cathy VanGompel, Marcia Trentlage, Barb Flemming, Kathy Hermes, Beth Carpenter, Jim Moes, Barbara Wentzel, Corinne Herro, Kate Manthey

**REGULAR BUSINESS**

The meeting was called to order by Barb F. at 9 am.

Minutes from the October 7<sup>th</sup> meeting were reviewed. The minutes were approved by consensus and will be posted.

Mary J. provided an updated treasurer's report with a current balance of \$2071.11. The report was reviewed and there were no questions. The report will be filed for audit. (Note: we will not be conducting a year end audit this year, as we just completed our first audit not that long ago! The annual audit process will begin as of December 2012).

**OLD BUSINESS**

Ornaments

- There was no response regarding recycling the ornaments
- Marcia T. will ask Fox Valley Coin for more information

501(c)(3)

- This is very close to being completed
- Ideally, we would have an attorney who is familiar with these projects review it for accuracy
- Barb F. will do a final run through and decide whether to see an attorney's advice or just send in the paperwork and see what questions come back

**NEW BUSINESS**

FOLKs documentation

- We discussed the need to centralize our FOLKs archives, especially in regard to our legal papers (articles of incorporation, this 501(c)(3) filing, etc.)
- The logical place to keep the master file is at the library
- There is a file of FOLKs paperwork tucked away at one of the libraries; Barb F. and Barbara W. and any other interested parties will sift through the pile and organize it

Annual meetings

- We may want to amend our bylaws again...
- We recently changed the annual meetings (members & directors) to be February & March, to give us a little time to organize
- This isn't really feasible; better to have all at once (one right after the other)
- We will hold the annual member meeting in conjunction with the First Thursday program for 2012
  - Hold the all members meeting from 6:15 – 6:30 on March 1<sup>st</sup>; the First Thursday (Wine Tasting?) event will commence right after that
    - Give a year end summary, including the outcome of the audit report, the President's report, and any proposed changes to bylaws
    - Also, provide nominations for director positions (Nancy W. & Jim M. (aka, the Nominating Committee) will provide a slate of candidates to replace expiring roles)
  - Hold the Annual Board Members meeting on April 13<sup>th</sup>
    - Vote on new officers from the pool of directors
    - AS A REMINDER: All FOLKs are welcome (and encouraged!) to attend any board meeting(s), whether they are currently an officer/director or not!

### Upcoming programming

- The library is hosting a Premier Party for the new movie (*One for the Money*) featuring the Stephanie Plum character of the Janet Evanovich novels; there were a few posters left for distributing
- February 2<sup>nd</sup> – Unpolished Gems in the Evergreen Room in KIM (Note: All First Thursday programming for 2012 will be held in Kimberly)
- March 1<sup>st</sup> – Wine Tasting Event? (tbd)
- April – no formal programming, as the Book Festival (April 11 – 18) and Fox Cities Reads will be in full swing
- May 3<sup>rd</sup> – possibly a fly-tying workshop
- Sometime in the spring – possibly offer another Overdrive book presentation in conjunction with OWLS
- October – possibly sponsor a children's author visit – or perhaps we can sell \$1 paper shoes for kids to put their names on and post on the library walls with all proceeds going toward the author visit expenses

### Library needs

- Budget-wise, Beth C. is looking for approximately \$2700 to support various library events over the course of 2012:
  - \$1200 ongoing programming, including First Thursday fees, author expenses, etc.
  - \$ 500 Fox Cities Reads author visits
  - \$ 500 Summer Reading Program
  - \$ 124 T-shirts for Summer Reading Program
  - \$ 140 T-shirts for Fox Cities Reads (if this even comes to fruition)
  - \$ 280 Extra copies of Fox Cities Reads books
- Marcia T. moved, and Mary J. seconded, to contribute \$500 toward the Fox Cities Reads author visits. Approved and motion carried.

### Member updates

- Kathy H. sent renewal reminders to all FOLKs members with expiring memberships
- Only two have renewed to date
- She will update the membership list and delete names of those who have not renewed

### Miscellaneous

- For our next meeting (April 13<sup>th</sup>), please come prepared to discuss how we can increase our membership and also engage our existing members in our activities
- We also need to talk about fundraising, but unless we drive membership and engagement, it will be the same core group of people trying to manage all of the fundraising, too!

### **ADJOURNMENT**

Marcia T. moved to adjourn and Kathy H. seconded. Motion carried.

The next board meeting is slated for Friday, April 13<sup>th</sup> (NOT April 6<sup>th</sup>!) at 9 am in LIT. All are welcome to attend!

Respectfully submitted by Kate Manthey, FOLKs Secretary