

Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

June 21, 2011

The meeting was called to order at 4:33 p.m. by President Moes at the Gerard H. Van Hoof Library in Little Chute.

PRESENT: Sarah Dollevoet, Jim Hietpas, Tamara Maxwell, Jim Moes, Judy Stangel, Marcia Trentlage, Rose Vander Velden.

OTHERS PRESENT: Beth Carpenter, Barbara Fleming, Lori Vanderloop.

Moes introduced Lori Vanderloop, who was attending the meeting as a nominee to fill the empty Little Chute community member position on the Library Board. Vanderloop was welcomed and invited to ask questions during the meeting.

Trentlage moved, seconded by Vander Velden, to approve the minutes of the May 17, 2011 meeting. Motion carried. Stangel moved, seconded by Hietpas, to approve the May 2011 invoices. Motion carried. The May 2011 financial and statistics reports were discussed.

DIRECTOR'S REPORT

Carpenter reported an ongoing issue with a patron who has been coming to both locations recently. Contact was made with the police, so that their department could be made aware of this person and staff concerns. No policy violations have occurred at this time, but staff will be recording incident reports if his visits continue. Carpenter also reported a complaint made to Administrator Hermus regarding inappropriate material being viewed on a public internet computer in Kimberly. Staff was given clear instructions for how to handle such incidents at their meeting on June 16th, and this information was shared with Administrator Hermus. Discussion followed.

Printing problems at Kimberly have been solved, however, there are now WiFi issues instead. Carpenter has been working with Dave Bacon at OWLS to solve the problem, but this is another ongoing issue. Carpenter shared issues and updates with legislative challenges affecting libraries. Discussion followed.

An apology letter from Luis Cuevas was shared with the Board. Cuevas worked off his ban and has successfully returned to the library with no further behavioral issues. Carpenter thanked Moes and the Board for offering a compromise that allowed Cuevas to return with conditions. The compromise was successful and the results have been very positive.

Carpenter and 3 staff members (Amanda Fletcher, Lori Van Dyke, and Jane Werner) attended OCLC training provided by OWLS. The training was very helpful and will result in better records being downloaded for the online catalog. Carpenter also attended an OWLS Directors webinar on rules of conduct and banning policies. The library will be closed on August 3rd for a staff inservice day. Real Colors training will be provided for all staff members, and time will be spent cleaning out storage areas and preparing for the book sale the following day.

The volunteer program continues to grow. Some have dropped out due to finding employment or going north for the summer, but others have joined to replace them. Angela Schneider joins the library as a volunteer intern for the summer and fall months. She hopes to pursue a degree in Library and Information Science.

The adult summer reading program is off to a great start with over 275 adults registered in the program. Prizes include a color Nook eReader, Seth's coffee gift basket, Coldstone Creamery cooler and free ice cream cake, a bag of best sellers, and Village Limits gift certificates. Activities include guessing a Mystery Location each week and additional puzzle sheets.

Adult programming continues to be successful. Beginning Geocaching had 23 people in attendance – Carpenter reminded the Board that both library locations serve as geocaching sites. Discover the World of eBooks will be held on June 30th at 6PM in Kimberly, and Scrapbooking Your Vacation and STAY-cation will be held on July 21st at 6:30PM in Little Chute.

The Friends of the Library (FOLKS) held their annual meeting on June 8th. Fleming, FOLKS President, reported that the group is working on their 501(c)3 application, so that FOLKS can apply for grants for the library in the future. FOLKS will be hosting the book sale taking place at Kimberly on August 4-6. Fleming invited people to sign up to help with the sale. Carpenter thanked FOLKS for their recent donation to pay for the train table bottom and trains to go with the train table top that was recently donated to the Kimberly library by The Learning Shop.

Carpenter gave an update on the planning process. Interviews have been completed, as have most of the focus groups. One focus group remains, but it will be completed June 22nd. Participation in the focus groups has been quite low, but the results are still a valuable piece of the planning process. Next steps include a series of meetings for the committee to review the evaluation summary, report on the interview & focus group results, discuss resulting community profile, complete a service response exercise, discuss possible goals, review draft values and mission statements, review proposed goals, and finalize the plan for recommendation to the full Board. Carpenter hopes to finish the plan by the August Board meeting.

Fox Cities Book Festival meetings have started up again. Time will be spent examining and shaping the mission of the Festival to better guide Festival activities. Processes will also be examined, so that some of this year's challenges can be handled better in the future. The Fox Cities Reads committee will be meeting soon to start finding the 2012 author and book.

YOUTH SERVICES REPORT

Carpenter reported on the successful start of the summer reading program. Teen registrations are similar to the previous year, but children's registrations are up 9%. Registrations continue even though the program is underway. Carpenter commended Hasseler and Hardginski for their hard work promoting the program at elementary and middle schools in both communities. They made 52 presentations during 10 visits to schools this spring, reaching 4,844 students.

Youth staff has put together some fun prize baskets for kids and teens. Kids baskets include themes such as a Wimpy Kid book set, Treats from Around the World, Legos, and a Build-a-Bear panda. Teens get a chance to win an iPod shuffle, books to movies packages, and gift cards. The library is thankful for our generous sponsors who helped make the prizes possible.

Stuart Stotts, a singer and storytellers from Madison, kicked off the summer program with a concert on June 15th. Over 250 kids and parents attended two shows. Nature's Niche will be at the Kimberly Library June 22nd with live rain forest animals. Today's teen henna program brought in over 50 teens (70 attendees total) who learned about the background of henna art and received free temporary henna tattoos. Next week's teen program is free noodle tasting compliments of Noodles & Co.

Summer students Kelsey Christie and Brianna Hardginski have been staffing the summer reading desks and helping with programs and projects. Their help is invaluable during such a busy time.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Election of officers takes place annually during the June meeting. Nominations were opened for Secretary. Trentlage moved, seconded by Stangel, that Carpenter continue as Recording Secretary for this position. No further nominations were offered. Motion carried. Nominations were opened for President. Trentlage moved, seconded by Hietpas, to nominate Moes to continue as President. No further nominations were offered. Motion carried. Nominations were opened for Vice-President. Moes moved, seconded by Trentlage, to nominate Dollevoet for Vice-President. No further nominations were offered. Motion carried.

Meeting dates and locations for the coming year were distributed and approved.

No new items were offered for future agendas.

Trentlage moved, seconded by Hietpas, to adjourn the meeting at 5:21 p.m. Motion carried.

Respectfully submitted,

Beth A. Carpenter
Recording Secretary