

## **Minutes of the Meeting of the Kimberly-Little Chute Public Library Board**

May 17, 2011

The meeting was called to order at 4:35 p.m. by President Moes at the James J. Siebers Memorial Library in Kimberly.

PRESENT: Sarah Dollevoet, Margi Fuller, Jim Moes, Marcia Trentlage, Rose Vander Velden.

EXCUSED: Jim Hietpas, Tamara Maxwell, Judy Stangel.

OTHERS PRESENT: Beth Carpenter, Ann Hardginski.

Trentlage moved, seconded by Vander Velden, to approve the minutes of the April 19, 2011 meeting. Motion carried. Fuller moved, seconded by Vander Velden, to approve the April 2011 invoices. Motion carried. The April 2011 financial and statistics reports were discussed.

### **DIRECTOR'S REPORT**

An ongoing printing problem with the public internet computers in Kimberly has been consuming lots of time for Carpenter, Dave Bacon (OWLS), and staff from Modern Business Machines. A solution will continue to be pursued. In addition, there was a roof leak in April at Kimberly which caused \$887.69 worth of damage to large print books. The Village of Kimberly Board of Trustees voted to pay for the damage from the Village's SIR account. Thanks go to the Board for their support of the library.

Cataloging of the Kimberly contingency fund collection is complete. Thanks go to Anne Paterson at OWLS for her assistance with finishing up the backlog of materials. Weeding will continue in Kimberly this summer, as time allows. Carpenter will also be working on weeding the reference collections at both locations and discussed the possibility of moving some reference materials to the circulating collection.

Carpenter attended an OWLS Directors Round Table webinar on April 20<sup>th</sup> which focused on advocacy. She also attended a state eBook Summit on May 4<sup>th</sup> and the Wisconsin Association of Public Libraries (WAPL) conference on May 5<sup>th</sup>-6<sup>th</sup> in Madison. Over 80 people attended Carpenter's session on Google tools at the WAPL conference. Other sessions attended included reference collections, young adult books, customer service, and ebooks.

An OWLSnet AAC meeting was held on May 13<sup>th</sup>. Two InfoSoup enhancements funded by LSTA funds will be completed this year. ShoutBomb will be added to allow patrons to sign up to have their courtesy notices send to their phones as text messages. Online patron registration will also be added to the online catalog. eCommerce (online payment of fines and bills) use continues to increase.

April ebook training for staff went well. We will offer a training session for patrons on June 30<sup>th</sup> as part of the adult summer reading program. Evan Bend and Bradley Shipps from OWLS will provide the training. The library's Nook had battery issues – a replacement has been received from Barnes & Noble at no cost. The library's laptops have had Adobe Digital Editions installed, so patrons can bring in their eReaders and download ebooks from the Overdrive collection at the library.

Summer students Kelsey Christie and Brianna Hardginski will start on May 23<sup>rd</sup> and June 3<sup>rd</sup>. They will assist with the summer reading program and other projects, as needed. Carpenter shared the adult SLP program brochure and highlighted programs. The grand prize for the adult program will be a Nook, and other prizes will be gathered for runners up awards.

The next 3rd Thursday program is "Organizing Your Home, Mind, and Spirit Through De-cluttering" presented by Sandra Peterson on May 19<sup>th</sup> at 6:30 p.m. in Little Chute. FOLKS met on April 29<sup>th</sup>. They will host a used book sale at Kimberly on August 4-6 to sell off weeded materials and donations. Their annual meeting will be held on June 8<sup>th</sup>. See the website for details. FOLKS support of adult programming has been invaluable!

Carpenter provided an update on the planning process. Krumwiede has interviewed Chuck Kell, Rick Hermus, Chuck Kuen, Mike Vanden Berg, Mike Rietveld, and John Schmidt. Additional interviews are being pursued. Student focus group sessions were held by Maxwell and Hardginski. Maxwell will serve as facilitator for the remaining focus groups which will take place in June.

A volunteer appreciation luncheon was held on April 28<sup>th</sup>. The group was very appreciative. Carpenter shared information about volunteer hours served so far in 2011 and what monetary value that equates to for the library. Carpenter shared a draft of a new library informational brochure. Carpenter met briefly with Mary Lamers who has been working on video interviews with Kimberly residents as part of the Centennial Memory Project. Carpenter will be taking snippets of the interview with Bernice Stuyvenberg to post on the CMP blog sometime soon. Lamers help with the interviews is ongoing and very much appreciated.

Carpenter will be hosting an OWLS Board meeting on May 19<sup>th</sup> at Little Chute at 6:30 p.m. Those present were invited to attend the meeting. An article by Seth Godin about the future of libraries was distributed.

#### YOUTH SERVICES REPORT

Hardginski summarized recent Spring programming, including a train story time with staff from the National Railroad Museum, garden stories, and a puppet show with Hands2Grow kicking off the Passport to Nature program.

Hardginski attended Wakanheza Project training in Sun Prairie on May 4<sup>th</sup>. This training helps attendees to create welcoming environments in their daily lives by diffusing challenging and stressful situations. Hardginski will share information from the training with library staff and will assist OWLS with providing a workshop for system personnel.

Preparation for the summer library program is underway. School visits are being made by Hardginski and Hasseler, as well as visits to the library by classes. Hardginski shared SLP materials and explained how this year's program will work. An events schedule was also distributed.

Maxwell and Hardginski hosted several focus groups with students in conjunction with the library's planning process. The sessions went well and gleaned interesting information from the students. The Learning Shop has donated another train table top for the Kimberly Library, and a table bottom was purchased at a great discount. Thanks again to The Learning Shop for their support of the library!

#### OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

Annual election of officers and establishment of 2011-12 meeting dates will be included on the June meeting agenda.

Trentlage moved, seconded by Vander Velden, to adjourn the meeting at 5:25 p.m. Motion carried.

Respectfully submitted,

Beth A. Carpenter  
Recording Secretary