

Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

October 19, 2010

The meeting was called to order at 4:33 p.m. by President Moes at the Gerard H. Van Hoof Library in Little Chute.

PRESENT: Jim Hietpas, Jim Moes, Judy Stangel, Marcia Trentlage.

EXCUSED: Sarah Dollevoet, Margi Fuller, Rose Vander Velden.

OTHERS PRESENT: Beth Carpenter, Ann Hardginski, Rick Krumwiede.

Rick Krumwiede, Director of Outagamie Waupaca Library System (OWLS), offered a Planning Proposal for board consideration. Krumwiede has completed similar planning projects with other OWLS member libraries and offers the facilitation and guidance of such a project as part of OWLS services to members. Carpenter is interested in completing a planning process to unify staff and board members in order work toward goals and objectives that truly reflect the needs of the community. Carpenter and Moes will discuss options further and will bring ideas to the next meeting. Krumwiede left the meeting at 4:55 p.m.

Trentlage moved, seconded by Stangel, to approve the minutes of the September 21, 2010 meeting. Motion carried. Stangel moved, seconded by Trentlage, to approve the invoices for September, 2010. Motion carried. The September 2010 financial and statistics reports were discussed.

DIRECTOR'S REPORT

Monthly staff meetings continue. At the October meeting, staff discussed offering Teacher Cards that would enable teachers to link a card to their personal card in order to keep their school materials separate. OWLS is currently testing the process and will enable this feature for the library in the next couple of weeks. Supervisory team meetings also continue. Supervisors will be working on a method for annual staff evaluations with a team approach.

Carpenter has attended several meetings and workshops in the last month, including an AAC meeting of OWLSnet directors, the joint budget hearing, "Freak Out, Geek Out, or Seek Out" with library blogger David Lee King, Fox Cities Book Festival meetings, as well as monthly Village Board meetings. Carpenter also assisted with interviews of custodial candidates and reported on the candidate hired.

Planning for 2011 programs is underway with Carpenter and library supervisor, Corinne Herro. Information about volunteer opportunities has been posted on Facebook and the library homepage, including categories of needs and a new application form. Work continues on weeding in several collections, ordering new materials, and shifting media collections. Laptop circulation is going well so far and kinks that existed early on have been resolved.

Carpenter will be meeting with the Fox Cities Reads committee on October 20th. An author is booked, but the book has not been selected. The committee will be ironing out a final schedule, selecting the title(s), and planning marketing at the meeting.

The next 3rd Thursday program will take place on October 21st with Chad Lewis speaking about the paranormal. The winner of the FOLKS ghost story contest will be announced and the winning entry read after Lewis' presentation. The next FOLKS meeting will take place on Friday, November 12.

Carpenter continues to scan and post historical photos on the Centennial Memory Project blog, and Mary Lamers continues to volunteer with video interviews. The library will be closed on Veterans Day, November 11 for staff inservice training/clean up & purge/project day. The Wisconsin Library Association conference is coming up November 3-5. Carpenter will be attending with youth staff, Hardginski and Hasseler, and will be presenting two sessions while at the conference.

A new board member has been appointed by the Village of Kimberly. Tamara Maxwell, Kimberly High School English teacher will be joining the Library Board. Carpenter will arrange to do an orientation session with Maxwell before the next meeting. Carpenter shared an article written by Tom Collins in the Times-Villager about the value of libraries.

YOUTH SERVICES REPORT

Hardginski reported success with the first Pooches and Page Turners program. Fifteen children came in to read to a therapy dog. Due to the popularity of the program, additional dogs are being added to accommodate interest. Family story times have also been well attended with an average of 35 for the morning sessions. In addition, Book Babies Story Times were held in Little Chute and have been well-received.

A concept book section has been added to the picture book area. This section includes books on colors, counting, the alphabet, opposites, and shapes.

Six free family movie events have been planned for the rest of the year with two being shown during the day during school breaks. Titles include: How To Train Your Dragon, Toy Story 3, Disney's A Christmas Carol, Ramona and Beezus, Despicable Me, and Shrek Forever After.

Hardginski visited career classes at Little Chute High School at the invitation of Stangel. Features of InfoSoup were shared and freshmen were given a coupon for \$3 off of their late fees to help give them a fresh start for their high school careers. Coupons need to be redeemed before the end of October.

The October teen event had to be rescheduled due to a conflict with football playoffs. The program has been moved to December 30th from 11-1 in Little Chute and will include pizza and a movie. Our goal is to start a teen advisory board to allow teens to help plan fun events and encourage involvement in the teen happenings at the library.

OLD BUSINESS

Carpenter reported that she worked with Rick Krumwiede on proposed language for the Joint Library Agreement that would update it to include statutory requirements that are missing in the current agreement. Carpenter will meet with Village Administrators, Rick Hermus and Chuck Kell, on October 20th to discuss the proposed changes and plans to bring a completed agreement to the next meeting for the Library Board to endorse.

NEW BUSINESS

Due to lack of a quorum, the Request for Consideration – Trust Fund Expense was tabled for the next meeting.

No additional items were offered for the agenda for the November meeting of the Library Board.

Trentlage moved, seconded by Hietpas, to adjourn the meeting at 5:33 p.m. Motion carried.

Respectfully submitted,

Beth A. Carpenter
Recording Secretary