

Minutes of the Meeting of the Kimberly-Little Chute Public Library Board

October 8, 2009

The meeting was called to order at 6:00 p.m. by President Moes at the James J. Siebers Memorial Library in Kimberly.

PRESENT: Margi Fuller, Jason Leicht, Jim Moes, Judy Stangel, Marcia Trentlage, Cyndi Vander Pas, Rose Vander Velden.

EXCUSED: Sarah Dollevoet.

OTHERS PRESENT: Beth Carpenter, Kathy Tomasovic.

Trentlage moved, seconded by Stangel, to approve the minutes of the September 24, 2009 and October 1, 2009 meetings. Motion carried. Vander Pas moved, seconded by Vander Velden, to approve the invoices for September 2009. Motion carried. The September financial and statistics reports were discussed.

DIRECTOR'S REPORT

Both locations now have a wheeled walker available to patrons with mobility challenges thanks to an LSTA grant received by OWLS. They have a seat and a basket for materials and are available at the entrance to the library. Staff will be tracking usage for the grant evaluation.

Carpenter attended CVMIC training on Worker's Compensation and an Employee Safety Committee meeting. She will be attending a workshop at OWLS on customer service, as well as an online workshop series which includes, "The Art of Fundraising and Grant Writing," "Handheld and Mobile Library Services," and "Innovation."

Two Wii consoles and 12 Wii games were purchased with funds given to the library by FOLKS. Staff is working on how the games will be processed and made available to the public. The consoles will be for library-use only and will be used for programming. The FOLKS 3rd Thursday Program, "Relax, Enjoy, Indulge," will take place Thursday, October 15 in Little Chute.

The Community Reads selection for 2010 is "Whispering in the Dark" by Lesley Kagen. The kickoff will take place on January 20, 2010, in Appleton, and Kagen will present a program for the library in Kimberly on April 16 in the morning. The kickoff for the Fox Cities Book Festival takes place on October 20, 2009 at The Gardens in Appleton. We will be hosting James Campbell on April 15 in the evening, and a memoir-writing workshop with Beth Kephart on the same day in the morning. Carpenter is still working on a redesign of the Festival web site, which is planned for release in early 2010.

Library staff will be meeting Thursday, October 15 to discuss the budget and other issues brought up on the staff blog. Carpenter is making progress on assigning budget amounts for collections to aid in collection development beginning in 2010. Staff has been invited to participate in collection development and many have volunteered to help. InfoSoup reusable bags were purchased this past summer and will be used as thank you gifts and prizes for upcoming promotions.

YOUTH SERVICES REPORT

Tomasovic reported that storytime is underway and going well. The Good to Go program at Little Chute High School had technical difficulties in September, but will be attempted again. The library will be hosting a family Game Night in Kimberly on October 29 with help from The Learning Shop, and the Little Gym will be providing a music and movement class in both locations on November 18. A Holiday Open House is being planned for December 8.

OLD BUSINESS

Carpenter was notified that the village administrators recommend that the library budget be amended to cut Outlay to \$10,000. Fuller moved, seconded by Trentlage, to approve the amended budget totaling \$619,285. Motion carried.

Meeting dates for the rest of 2010 were discussed. The next meeting of the Board will take place on November 19, 2009 in Little Chute at 6 p.m. No meeting will take place in December.

NEW BUSINESS

Carpenter presented information on staff compensation gathered by Rick Krumwiede from OWLS.

The bylaws for the Board of Trustees were discussed. Carpenter was asked to bring the joint library agreement to the next meeting.

The library has received two anonymous donations, one designated for use at the Gerard H. Van Hoof Library and one for the joint library. Neither have stipulations on how they are to be used. Carpenter presented her recommendations for how the funds could be used. The recommendations were discussed. Vander Pas moved, seconded by Trentlage, to approve Carpenter's plan for how to use the donations. Motion carried.

Fuller moved, seconded by Leicht, to adjourn the meeting at 7:40 p.m. Motion carried.

Respectfully submitted,

Beth A. Carpenter
Recording Secretary