

**Minutes of the Meeting of the Planning Committee
of the Kimberly-Little Chute Public Library**

March 1, 2011

The meeting was called to order at 4:30 p.m. by Library Director Beth Carpenter at the Gerard H. Van Hoof Library in Little Chute.

PRESENT: Beth Carpenter, Ann Hardginski, Rick Krumwiede, Tamara Maxwell, Jim Moes, Marcia Trentlage.

EXCUSED: Barbara Fleming.

Krumwiede briefly reviewed the planning proposal and process.

The committee reviewed the standards evaluation, statistical comparisons, and space needs assessment. The results of the library user survey and staff survey were also reviewed and discussed.

Plans were made for the next steps of the process, which will include reviewing the Library Board survey, drafting a summary of the evaluation portion of the planning process, identifying community leaders to interview, and planning focus groups. Discussion regarding possible interviewees followed.

The next meeting was set for Wednesday, March 16th at 8 a.m. at the Gerard H. Van Hoof Library in Little Chute.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Beth A. Carpenter
Recording Secretary