

**Minutes of the Meeting of the Planning Committee
of the Kimberly-Little Chute Public Library**

August 8, 2011

The meeting was called to order at 2:02 p.m. by Library Director Beth Carpenter at the James J. Siebers Memorial Library in Kimberly.

PRESENT: Beth Carpenter, Barbara Fleming, Ann Hardginski, Rick Krumwiede, Tamara Maxwell, Jim Moes, Marcia Trentlage.

Minutes from the July 27, 2011 meeting were distributed and approved.

The Committee reviewed and discussed the draft goals, findings, and objectives. Carpenter stressed the challenges in creating achievable goals and objectives in light of the current economic situation.

A draft of the complete Long Range Plan, including appendices, was reviewed. Krumwiede highlighted additions to previous drafts, including sections for the background of the plan, municipal support for Outagamie County libraries, "The Community and Its Needs," and "The Development of Service Plan." Modifications were also made to the space needs section. Discussion followed. Moes moved, seconded by Trentlage, to approve the Kimberly-Little Chute Public Library Plan: 2011-2015 as presented for approval by the Library Board. Motion carried.

Fleming inquired how the Plan would be used once approved by the Library Board. Discussion followed. Ideas developed include presentations to Village Administrators and Boards of Trustees, articles in the Times-Villager and Post-Crescent, posting on the library's web site and Facebook page, a presentation to FOLKS, and a brochure for distribution in the library and additional community meetings. Carpenter will develop a summary of the Plan and its findings to aid in presentations.

The meeting was adjourned at 3:08 p.m.

Respectfully submitted,

Beth A. Carpenter
Recording Secretary